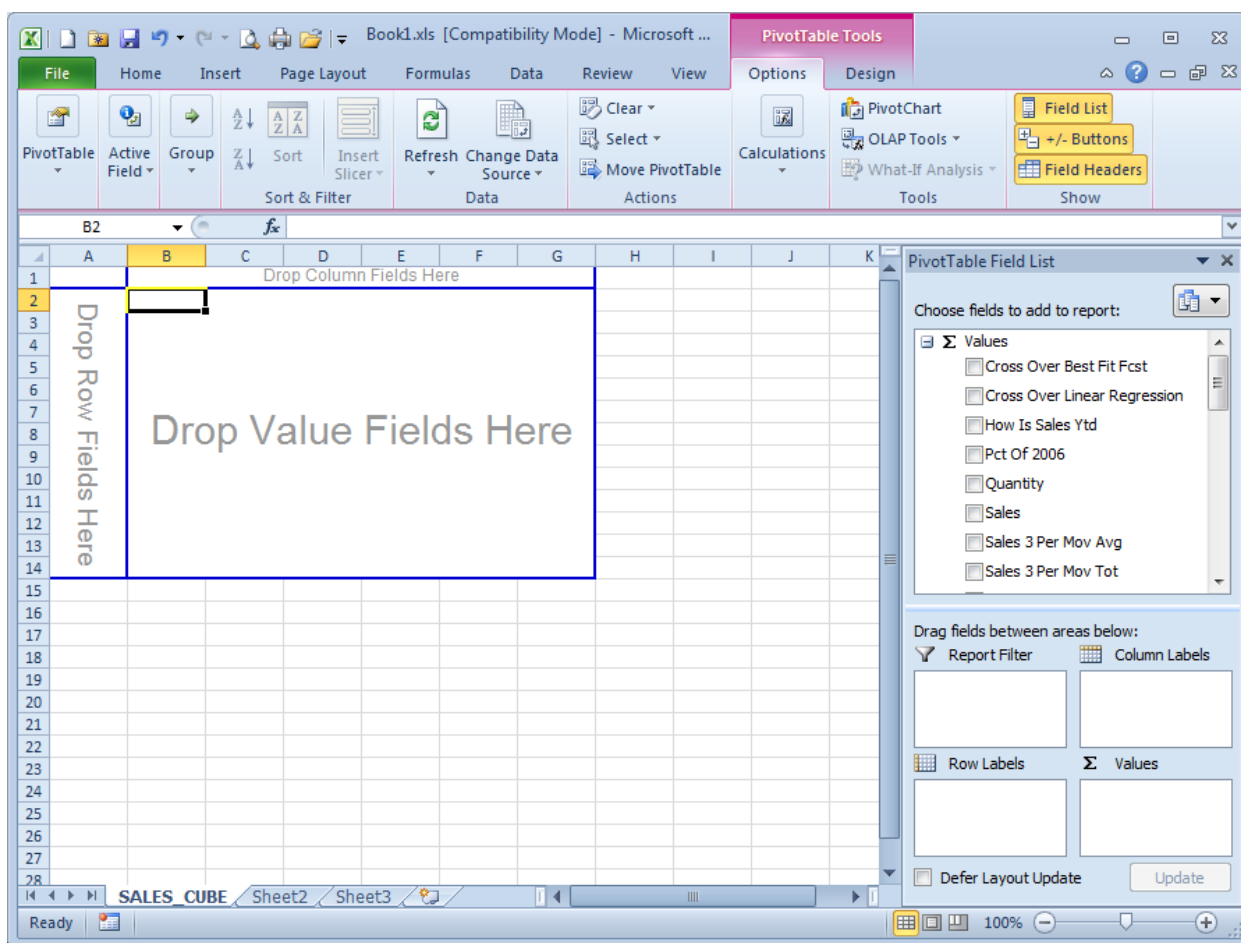


How To: (Un)Set Excel Compatibility Mode

How-To #:	11072715
Last Revised:	2012-09-25
Product(s):	All
Client Application(s):	Microsoft Excel 2007, 2010, and 2013
Platform(s):	Windows, All Versions

Overview

Users running the latest versions of Excel (2007 and later) can be confused when PivotTables display in the coarser, older style that Excel 2003 used, or when some newer features such as slicers are inexplicably disabled.



How to Reproduce the Issue

If you are working with a workbook saved in the older .xls format rather than the newer .xlsx format, or if Excel is configured to save all files in .xls format rather than in .xlsx format, Excel may be operating in Compatibility Mode.

How to Resolve the Issue

To verify whether Excel is in Compatibility Mode:

- In Excel 2010 and 2013, go to File > Options > Save
- In Excel 2007, click the Office Button > Excel Options > Save

If the “Save files in this format” is set to “Excel 97-2003 Workbook (.xls),” Excel is operating in Compatibility mode. Change this setting to “Excel Workbook (.xlsx),” and then close and re-open your workbook. Also, ensure that you save your file as an “Excel Workbook (*.xlsx)” rather than an “Excel 97-2003 Workbook (*.xls).”

The new PivotTable tools are now enabled, and your pivot tables now will display properly for Excel 2007, Excel 2010, and Excel 2013.

